

**Interpreter Services RFP #05-CY14**

**Q & A Document**

**Q1: Section 4.8 of the RFP discusses the use of subcontractors. Are free-lance interpreters considered subcontractors?**

A1: Potential vendors are required to identify in their proposals any organization that will perform any portion of the contract, including anyone performing a portion of the contract as a sole proprietor. Any vendor who is awarded a contract pursuant to this RFP must make available all records concerning work performed under the contract by any person.

**Q2: Section 1.3 of the RFP states the translation services provided during 2013. However, it only mentions Spanish and ASL. Do you anticipate the need for other languages?**

A2: While CCDJFS did not experience a need for any other language during 2013, providers must be prepared to offer any foreign language.

**Q3: Section 5.2 Section E of the RFP discusses possible conflicts of interest. Would an individual working under the contract having a relative employed by Clark County be an example of a possible conflict of interest?**

A3: CCDJFS is unable to answer this question. Potential vendors should become familiar with Ohio ethics laws and federal and state laws and rules concerning conflicts of interest.

**Q4: Section IX of the RFP is regarding the budget for this service. What is the purpose for this?**

A4: The purpose of Section IX is to assist providers in the development of the unit cost for the service. This will also give the County an idea of how resources are allocated to the services proposed under this RFP. Additionally, the submitted budget will also indicate the level of reliance providers may have on the County as a customer of their organization.