

AMENDMENT TO WORKFORCE DEVELOPMENT EMPLOYMENT SERVICES PROGRAM

RFP # 17-SFY-09

Section 3.1.D. of the RFP (page 15) has been amended as follows:

D. Attachments

Letters from proposed subcontractors should be included in this section. (see 3.1(B)(i))

Proposers must submit (3) letters of reference for similar projects it has completed. Letters must include the name and telephone number of an individual who can provide additional information about the similar projects completed. There is a limit of one (1) total reference from any Clark County government agency (including ~~Board of County Commissioners and~~ other appointing authorities [e.g. Courts, Sheriff, Prosecutor, etc.]). NOTE* Department and Board may NOT be used as references.

Provide a chart which outlines the project schedule including all project activities and deliverables and the timeframes for completion of each.

Any other information thought to be relevant to the Technical Proposal, but not applicable to a specific RFP section number/letter may be provided as an attachment to the proposal. Department reserves the right not to review submitted attachments which include information or materials not required in the RFP.

Section 2.3. of the RFP (pages 8-9) has been amended as follows:

2.3. Specification of Deliverables

WDESP will:

1. Ensure that OhioMeansJobs-Clark County is promoted on 200 referral calls per contract year;
2. Ensure that 500 businesses in Clark County will be reached within a twelve (12) month period through face-to-face meetings, phone calls, email and or by letter;
3. Ensure that at least 40 new employer referrals are made to the OMJ Clark County Business Service Unit per contract year;
4. Take a lead role in making referral calls to businesses looking to hire (among other things) and make referral calls on at least 200 businesses while promoting OMJ Clark County and County/Regional employer assistance/incentive programs;
5. Ensure that all workforce information requests are responded to within two (2) business days;
6. Track the number of employer job referrals forwarded to the OMJ Clark County recruiter;
7. Utilize multiple media sources (i.e., website, social media sites, print communication, e-mail communication, etc.) to promote the services available to employers through the OhioMeansJobs Clark County Job Center;
8. Enter 100% of business contacts into data-tracking system approved by Department;
9. Attend at least 90% of the OhioMeansJobs board meetings;
10. Attend at least 90% of the OhioMeansJobs partner council meetings;
11. Attend quarterly Workforce Regional System quarterly meetings;
12. Develop employer survey tool to gather data measuring employer satisfaction of OMJ Clark County business services for jobs posted and job placements, by the second quarter (2017) of the contract; and
13. Assist in the development of a Laborshed study to be completed by third quarter of 2017.

Except for the above sections that are revised as a result of this amendment, the original RFP document remains in full force and effect.