

WORKFORCE DEVELOPMENT EMPLOYER SERVICES PROGRAM RFP
COST PROPOSAL SCORE SHEET

Reviewer Name: _____
 Vendor Name: _____
 Program Name: _____
 Program Service Type: _____
 Target Population(s) _____

Rate the responses to each of the following categories using this scale:
 5= Excellent; 4 = Good; 3 = Average; 2 = Below Average; 1 = Poor; 0 = Non-Responsive;
 Select Yes or No, where instructed.

Pricing (25 points)	Comments	Score	Adjusted Score
a. Did the vendor complete and sign Submittals A1-A3? (If Yes- 5 Pts., If No- 0 Pts.)			0
b. Were personnel costs allocated properly and do they seem reasonable?			0
c. Were fixed costs properly allocated and are they reasonable?			0
d. Are costs properly allocated among Administrative Costs vs. Direct Services Costs vs. Support Costs? Are they reasonable?			0

e. Rate the vendor's proposed allocation for incentive payments. Did the vendor allocate a percentage of the contract value to each of the outcomes? Are the allocations reasonable?			0
f. Rate the vendor's Narrative on Related Costs. Are the costs included related and necessary to the proposed program? Is reasoning provided for the percentages of expenses allocated to the program and the allocations to the Admin/Direct/Support categories for each expense?			0
g. Did the vendor's narrative detail how much money is being requested from the CCDJFS? (If Yes- 5 Pts., If No- 0 Pts.)			0
h. Rate the vendor's Narrative Describing Non-Department Funding Streams. Does the narrative include the percentage of the total project cost received from each funding source?			0
TOTAL COST PROPOSAL SCORE			0