

24-SFY-05 Parent Aide Services RFP

Q&A

Q1 - Pg. 5, Section 2.1.A, #8 states Provider will attend 100% court hearings with at least one hour notice from Department. Can the Department clarify?

A1 - This is in reference when the Provider is being asked to provide testimony during a court hearing. An individual will be subpoenaed if they are needed to testify in court.

Q2 - On Pg. 6, Section 2.2, the funding sources listed does not mention PRC as a funding source. Will the provider be required to determine PRC eligibility?

A2 - The primary funding source for this program is TANF. The Department will be determining PRC eligibility, and this will not be a requirement of the provider.

Q3 - Pg. 16, Section 4. Do we need separate envelopes for the technical and cost proposals?

A3 - We do not require a separate envelope for each proposal. If they fit in one envelope, then you can put them in one envelope. However, please ensure that the envelope is sealed.

Q4 - Pg. 21, Section 7.6 states proposer must define their payment method in their proposal. Would just submitting a unit rate be sufficient?

A4 - Address this in your cost proposal. Along with your unit rate and the method for how it was determined, please include a simple statement that a unit rate is your preferred method.