

**ATTACHMENT B**

**Technical Proposal Evaluation Score Sheet**  
**180 points possible**

<b>Responding Company:</b>				
<b>Technical Proposal Evaluation Score Sheet</b> <b>180 points possible</b>				
<b>Experience &amp; Qualifications</b>	Poor 0 points	Fair 1-5 points	Good 6-10 points	Score 10 points possible
Company overview demonstrates solid experience in the industry. Company is experienced in delivering similar services. Proposal included descriptions and/or samples of similar projects completed in the past five years.	Notes:			
<b>Service and Support</b>	Poor 0 points	Fair 1-5 points	Good 6-10 points	Score 10 points possible
Demonstrated responsive service call procedures with timely responses. Service technicians well trained and certified. Described conditions under which Loaners/replacements would be provided without charge. Certified the destruction of the hard drive at the end of the lease period.	Notes:			
<b>Training</b>	Poor 0 points	Fair 1-5 points	Good 6-10 points	Score 10 points possible
<b>Well described training plan, including provision of documentation.</b>	Notes:			
<b>Reporting and Billing</b>	Poor 0 points	Fair 1-5 points	Good 6-10 points	Score 10 points possible
<b>Monthly invoicing and reporting is comprehensive and well described.</b>	Notes:			
<b>Delivery and Installation</b>	Poor 0 points	Fair 1-5 points	Good 6-10 points	Score 10 points possible
<b>Reasonable time proposed for delivery and installation</b>	Notes:			
<b>References</b>	Poor 0 points	Fair 1-5 points	Good 6-10 points	Score 10 points possible
<b>Up to three references provided</b>	Notes:			

**Technical Proposal Evaluation Score Sheet**  
**Equipment Specifications**

<b>Minimum Requirements for All Machines</b>	Fails to Meet 0 points	Meets 1-20 points	Exceeds 21-40 points	Score 40 points possible
All proposed machines meet or exceeds all minimum requirements	Notes:			
<b>Segment 3 Machines (Black and White)</b>	Fails to Meet 0 points	Meets 1-20 points	Exceeds 21-40 points	Score 40 points possible
Proposed equipment meets and/or exceeds minimum standards. Failure rates meet/exceed industry averages. Appropriate documentation provided.	Notes:			
<b>Segment 3 Machines (Black &amp; White, Color)</b>	Fails to Meet 0 points	Meets 1-20 points	Exceeds 21-40 points	Score 40 points possible
Proposed equipment meets and/or exceeds minimum standards. Failure rates meet/exceed industry averages. Appropriate documentation provided.	Notes:			
Comments:				Final Score