

TANF Summer Youth Employment Program RFP #16-SFY-03

Q & A Document

Q1: My company handles many summer youth programs in the state. We do the payroll, taxes, workers compensation, etc. but we do not place the youths. Is your RFP only for placing the youths, or can we bid on the payroll portion?

A1: Section 1.3 of the RFP states: "The County seeks to potentially fund one provider who will find viable worksites for youth determined eligible for the TANF SYEP and provide soft-skills training including opportunities to earn industry-recognized certificates/credentials or academic credit." If a company is interested in obtaining a subcontract for payroll services, it would need to partner with a provider who is able to place the youths.

Q2: Can the potential worksites be located outside of Clark County?

A2: Yes, however the Department would prefer worksites which are located inside of Clark County or in close proximity to the County, since that is where a majority of the target population resides. Foster children who are placed outside of Clark County will have transportation to the worksites in Clark County.

Q3: Will the potential provider be responsible for transporting the youths to the worksite?

A3: This issue will be negotiated with the selected provider before a contract is finalized.

Q4: Can foster children who are placed outside of Clark County be assigned to a worksite that is located in the county they reside in?

A4: This issue can be negotiated with the selected provider before a contract is finalized.

Q5: In Section 1.7, it was mentioned that part of the pre-employment training can address the "hidden rules of the workplace." Does this comment refer to the Bridges Out of Poverty "hidden rules"?

A5: No. This comment referred to all hidden rules of the workplace.

Q6: Is there a reading level requirement for the target population?

A6: The ACT National Career Readiness Credential assessment requires youths to have a ninth grade reading level. However, there are other assessments that can be conducted on youths who do not meet this requirement.

Q7: Will youths be excluded from the target population if they are on an IEP and not able to read at a ninth grade level?

A7: No. Exceptions can be made to the ninth grade reading level requirement.

Q8: In Section 1.7(5), youth participants ages 16-17 are only set to be retained until August 1, 2015. Can this age group work after this date?

A8: Yes. The provider can make arrangements with the school system and the employer for younger participants to continue working part time after this date.

Q9: On page 9 of the RFP, in Section 1.7(5), it states: “participants between ages of 18-24 who have graduated from high school.” On page 11, Section 1.9(2) does not specify that the participants in that age group must have graduated from high school. Is high school graduation a requirement for youths in that age group?

A9: No. Please see the Amendment to the RFP document.

Q10: On the Budget Submittal A1, should the salaries of the youth participants be listed?

A10: The salaries of the youth participants (as a whole amount) should be included on Submittal A1 if the provider is the employer. If not, the salaries should be included in the budget narrative.

Q11: What is the estimated date that CCDJFS will provide the TANF SYEP applications to the vendor?

A11: The applications will be forwarded to the selected provider on May 13, 2015.