



Clark County Department of Job & Family Services
By and through the authority of the Board of Clark County Commissioners

REQUEST FOR QUOTES
FCS FIRST FLOOR ASBESTOS ABATEMENT

Request Date: Thursday, May 23, 2019

Response Due Date: Wednesday, June 12, 2019 at 2:00 p.m.

The Board of Clark County Commissioners (“Board”) is seeking quotes and intends to award a single contract for the abatement and removal of asbestos containing material (Linoleum, Mastic and Underlayment) for the Clark County Department of Job & Family Services (“Department”) at 1345 Lagonda Avenue Springfield, Ohio 45503. Department will administer the contract once executed by all parties. Interested vendors are required to follow the procedures outlined below. A sample contract can be viewed online ([click here to view](#)). There will be no changes to the contract unless agreed upon by all parties. Board reserves the right to reject any or all quotes or to waive any defect in a quote which does not materially alter the contract document.

CONTRACT AWARD: The contract will be awarded to the responsible vendor whose quote is most advantageous to Board. A potential vendor’s failure to address all items in its quote may result in its rejection. Only Board has the authority to bind Department into a contract.

AWARD INFORMATION: Local Funds NOTE: No prevailing wage requirements due to the use of local dollars.

EVALUATION: Quotes will be evaluated, and a contract will be awarded to the vendor with the lowest price to perform the requested service. Department will also ensure that the selected vendor has provided complete quote information including required response forms, business references, demonstration of experience, and ability to meet Board insurance requirements. Price is the most important evaluation factor.

INQUIRY PERIOD: Vendors shall contact James Williams at Clark_Contract_Development@jfs.ohio.gov with any questions regarding this RFQ. If the question is submitted via email, the subject line of the email must be “FCS Construction Services RFQ,” in order to ensure timely receipt of all questions. The inquiry period opens upon release of the RFQ, and closes at **2:00 p.m. on Monday, June 7, 2019**. Department reserves the right to disregard any questions that are not properly or timely submitted. Any questions or answers deemed to be material to all vendors will be sent to all vendors at the email address the RFQ was initially distributed to; any other questions or answers will not be distributed to all vendors. Board may conduct discussions with potential vendors who submit proposals for the purpose of clarifications or corrections regarding a proposal to ensure full understanding of, and responsiveness to, the requirements specified in the RFQ.

INSURANCE REQUIREMENTS: Interested vendors must meet Board insurance requirements in order to be considered an eligible vendor (see page 6 of response forms below).

BUSINESS REFERENCES: Interested vendors’ quotes shall include a list of at least three (3) companies or organizations with which it has had contracts to provide like services within the past two (2) years. This list shall include the name and phone number of a contact person who is familiar with the vendor’s job performance. Neither Department nor

Board may be used as a reference. There is a limit of one (1) reference from any other Clark County government agency or department (including Utilities, Courts, Sheriff, etc.). Board may verify the vendor's experience based upon the list of business references submitted and any other sources which Board deems appropriate.

DEMONSTRATION OF EXPERIENCE: All interested vendors shall submit with their quotes, samples of their past experience. Vendors shall demonstrate their previous experience in delivering similar or related services. Vendors shall include descriptions, samples, or both, of up to three (3) similar projects or contracts completed in the past five (5) years that demonstrate appropriate experience. Examples can be from the same projects for which business references are provided.

HOW TO SUBMIT A QUOTE: After reviewing the sample contract ([click here to view](#)), print a copy of the response sheet and included forms listed below, and completely fill in all sections. The forms can be completed electronically and then printed for signature or printed and completed by hand. Vendor may attach other sheets if necessary to fully provide information regarding quote and scope of work. Return all completed required forms via email to Clark_Contract_Development@jfs.ohio.gov on or before **2:00 p.m. on Wednesday, June 12, 2019**. Additionally, deliver one original hard-copy quote and all forms to the Clark County Department of Job & Family Services, Attention: Contract Development/James Williams, 1345 Lagonda Avenue, Building C, Springfield, Ohio 45503. Original hard-copy quotes can be mailed or hand-delivered to the receptionist in Building C Lobby. Quotes shall be clearly marked on the outside of the envelope in the lower left-hand corner as follows: "FCS Asbestos Abatement Quote." The name and address of the vendor submitting the quote shall also appear on the outside of the envelope.

PRE-BID WALK-THROUGH: Potential bidders are very strongly encouraged to attend a walk-through to inspect Department's area to be remodeled. **A walk-through will be conducted on Wednesday, June 5, 2019 at 9:00 a.m.** at Department's Campus, Building C, 1345 Lagonda Avenue, Springfield, Ohio 45503. Potential bidders should report to the Building C Lobby at 9:00 a.m. Department's Maintenance Supervisor will lead interested vendors on the walk-through.

SCOPE OF WORK: Department is requesting pricing to perform all planning, administration, execution, and cleaning necessary to safely remove and properly dispose of specified asbestos-containing materials prior to new flooring material being installed at 1345 Lagonda Ave. Springfield, Ohio 45503. Department will contract with a single vendor to provide the following services:

ASBESTOS ABATEMENT

Perform all planning, administration, execution, and cleaning necessary to safely remove and properly dispose of specified asbestos-containing materials prior to new flooring material being installed at 1345 Lagonda Ave. Springfield, Ohio 45503. Hart Environmental Resources report and Environmental Hazards Services, L.L.C. laboratory results are attached (pg. 7-12).

1. Samples 1345L-1 and 1345L-2 which comprise approx. 375 square feet of flooring. Vendor is required to remove asbestos-containing materials to the subfloor (concrete).
2. Proposal based on removal of one layer of materials only. If multiple layers are present, additional charges will apply.

NOTE: Clark County Dept. of Job and Family Service Maintenance Staff will be responsible for removing any furniture, cubicle stations - with notice so that contractor will have an open area to work.

The above work may need to be completed in the evening, after regular business hours and weekends due to the sensitive nature and confidentiality of customers.

VENDOR REQUIREMENTS

1. Contractor will be responsible for the worksite clean-up. Site must be free of trash and debris daily and at the completion of the job to the satisfaction of the Division.
2. Clark County DJFS is a drug free work place.
3. Clark County DJFS is a smoke free facility, this also includes personal vaporize devices.
4. We ask that you show the up most respect to our customers and staff during this project.
5. All work schedule changes and worksite personnel changes must be briefed and authorized by the Clark County DJFS Maintenance Supervisor.

PRICING

Please provide pricing to perform all functions of the contract listed in this request for quotes, on page 1 of the response forms, below. Pricing should include all costs associated with the abatement processes described.

CONTRACT TERM

Beginning Spring of 2019 until the work is completed dependent upon available funds and total cost of contract.

THE FOLLOWING SIX (6) PAGES MUST BE INCLUDED AS PART OF VENDOR'S RESPONSE.

2019 FCS FIRST FLOOR ASBESTOS ABATEMENT REQUEST FOR QUOTES
RESPONSE SHEET

NAME OF VENDOR:

CONTACT INFORMATION (include name, address, email address, and phone number):

VENDOR'S FEDERAL TAX ID NUMBER:

NUMBER OF YEARS IN BUSINESS:

THREE PROFESSIONAL REFERENCES (include address, email address and phone):

1.

2.

3.

DEMONSTRATION OF EXPERIENCE (attach additional pages, if necessary):

Attach additional sheets as necessary to provide accurate information about how your company will fully meet the specifications and provide all services requested by Department.

PRICING:

Vendor shall indicate pricing for all categories specified below. No costs other than those specified in vendor's proposal will be paid by Department unless agreed to in writing in advance of purchase or work being completed. All costs for each project, whether or not included below, must be approved by the Maintenance Supervisor prior to the start of any work.

CATEGORY	PRICE & INFORMATION/SPECIFICATIONS
Removal and disposal of asbestos containing materials	
Other Costs (specify)	

Provide the following information:

Number of years your company has been in business: _____

Warranty provided for work completed: _____

Attach additional sheets as necessary to provide accurate information about how your company will fully meet the specifications and provide all services requested by Department.

PLEASE INCLUDE A COPY OF ALL CURRENT LICENSES AND/OR CERTIFICATIONS WITH YOUR PROPOSAL.

Non-Collusion Affidavit

STATE OF _____)

SS:

COUNTY OF _____)

_____, being first duly sworn, deposes

(NAME)

and says that he/she is _____ for

(POSITION)

_____ the party making the fore-

(COMPANY NAME)

going quote, that such quote is genuine and not collusive or sham; that said bidder has not colluded, conspired, connived or agreed, directly or indirectly, with any bidder or person, to put in a sham bid or to refrain from bidding, and has not in any manner, directly or indirectly, sought by agreement or collusion, or communication or conference, with any person, to fix the bid price of affiant or of any other bidder, or to fix any overhead, profit or cost element of said bid price, or of that of any other bidder, or to secure any advantage against the Clark County Commissioners or any person interested in the proposed contract; and that all statements in said proposal or bid are true.

AFFIANT

Sworn to and subscribed before me, a Notary Public, on this _____ day of _____, _____.

NOTARY PUBLIC

My commission expires _____, _____

Bidder's Personal Property Tax Statement

(See Section 5719.042, O.R.C.)

STATE OF _____)

ss:

COUNTY OF _____)

I, _____, having been duly sworn, state that I am competent to testify to the following:

(COMPLETE APPLICABLE STATEMENT)

() On _____, I submitted a bid to Clark County, Ohio, to provide the County with _____.

On said date, I owed no personal property tax to the Clark County Taxing District, and, after checking with said District, I have personal knowledge that I have not been charged with having any delinquent personal property tax owed to said District.

OR

() On _____, I submitted a bid to Clark County, Ohio, to provide the County with _____.

I presently am delinquent in the payment of personal property tax to the Clark County Taxing District, and, after checking with said District, I have personal knowledge that my name appears upon the records of said District as delinquent in the payment of personal property tax as follows:

owed in delinquent taxes, and _____ owed as penalties assessed against said delinquency. As part of the consideration for a contract to perform the above stated bid, I hereby agree that this form be incorporated into said contract to perform work, and further agree that proceeds from said contract shall be paid to Clark County Taxing District in the amount of said delinquent tax and said assessed penalty prior to any payments being made to the bidder or other person under the contract.

DATE

BIDDER

Sworn to and subscribed before me, a Notary Public, on this _____
day of _____, _____.

NOTARY PUBLIC

My commission expires _____, _____

AFFIDAVIT IN COMPLIANCE WITH SECTION 3517.13 OF THE OHIO REVISED CODE

STATE OF OHIO

COUNTY OF _____ SS:

Personally appeared before me the undersigned, as an individual or as a representative of

_____ for a contract for _____

(Name of Entity)

(Type of Product or Service)

to be let by the County of Clark, who, being duly cautioned and sworn, makes the following statement with respect to prohibited activities constituting a conflict of interest or other violations under Ohio Revised Code Section 3517.13, and further states that the undersigned has the authority to make the following representation on behalf of himself or herself or of the entity (corporation, business trust, partnership, other unincorporated business [including labor unions], association [including professional associations], estate, or trust):

1. That none of the following has individually made within the previous 24 months and that, if awarded a contract for the purchase of goods or services in excess of \$10,000 (aggregated) in a calendar year, none of the following individually will make, beginning on the date the contract is awarded and extending until one year following the conclusion of the contract, as an individual, one or more campaign contributions (on or after April 4, 2007) totaling in excess of \$1,000, to any member of the Clark County Board of Commissioners or their individual campaign committees:
 - a. myself;
 - b. any partner or owner or shareholder of the partnership (or other unincorporated business);
 - c. any shareholder of the association;
 - d. any administrator of the estate;
 - e. any executor of the estate;
 - f. any trustee of the trust;
 - g. any owner of more than 20% of the corporation or business trust (if applicable);
 - h. each spouse of any person identified in (a) through (c) of this section;
 - i. each child seven years of age to seventeen years of age of any person identified in divisions (a) through (g) of this section (only applicable to contributions made on or after January 1, 2007).
2. That none of the following have collectively made within the previous 24 months, and that, if awarded a contract for the purchase of goods or services in excess of \$10,000 (aggregated) in a calendar year, none of the following collectively will make, beginning on the date the contract is awarded and extending until one year following the conclusion of the contract, one or more campaign contributions (on or after April 4, 2007) totaling in excess of \$2,000, to any member of the Clark County Board of Commissioners or their individual campaign committees:
 - a. myself
 - b. any partner or owner or shareholder of the partnership (if applicable);
 - c. any shareholder of the association;
 - d. any administrator of the estate;
 - e. any executor of the estate;
 - f. any trustee of the trust;
 - g. any owner of more than 20% of the corporation or business trust (if applicable);
 - h. each spouse of any person identified in (a) through (c) of this section;
 - i. each child seven years of age to seventeen years of age of any person identified in divisions (a) through (g) of this section.

Signature: _____

Title: _____

Sworn to before me and subscribed in my presence this _____ day of _____, 20____

Notary Public: _____

My Commission Expires: _____

CERTIFICATION OF COMPLIANCE WITH COUNTY INSURANCE REQUIREMENTS

The following is a list of required insurance policies:

- a. Worker's Compensation Insurance as required by Ohio law and any other state in which work will be performed, or letter of exemption.
- b. Commercial General Liability Insurance for a minimum of \$1,000,000 per occurrence with an annual aggregate of at least \$2,000,000, including coverage for subcontractors, if any are used.
- c. Umbrella or Excess Liability* insurance (over and above Commercial General Liability and Auto Liability) with a limit of at least \$2,000,000.
- d. Auto Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work of Clark County, or its departments, with limits of at least \$1,000,000 Combined Single Limit.
- e. "The Board of Clark County Commissioners" must be named as "Additional Insured" on the policies listed in paragraphs b, c, and d above, as well as the Certificate Holder on all Certificates of Liability insurance.
- f. Professional liability or errors and omissions insurance for a minimum of \$1,000,000 per incident.

*Note: Umbrella/Excess Liability coverage may be waived if the following limits are carried for Commercial General Liability and Auto Liability:

1. Commercial General Liability Insurance for a minimum of \$3,000,000 per occurrence with an annual aggregate of at least \$4,000,000, including coverage for subcontractors, if any are used.
2. Auto Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work of Clark County, or its departments, with limits of at least \$3,000,000 Combined Single Limit.

I, _____, certify that I have reviewed the above insurance requirements, and:

(_____) I certify that as an individual/company/organization submitting a proposal, I am able to meet the above insurance requirements.

OR

(_____) I am not able to meet the above insurance requirements, and would like to request a waiver of the following policies:

_____.

The insurance policies currently held by this individual/company/organization are:

_____ . A copy of the current insurance policies is attached.

Signed:

Printed Name, Title



HART ENVIRONMENTAL RESOURCES

4139 Chico Ct. Springfield, OH 45502 (937) 325-8777 hartenv@woh.rr.com

May 15, 2019

James Williams, MBA
Contract Developer
Clark County Department of Job and Family Services
P.O. Box 967A
1345 Lagonda Avenue
Springfield, Ohio 45501-1037

Re: Sample Collection & Asbestos Analysis
Floor Tiles
Job & Family Services Building

Dear Mr. Williams;

Per your request, Hart Environmental Resources has collected samples of floor tiles, as well as their associated mastics, from areas to be remodeled in your building. The items were then analyzed for asbestos content. The following are the results.

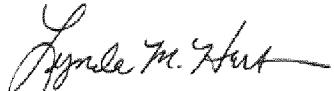
<u>Sample</u>	<u>Material</u>	<u>Location</u>	<u>Lab Result</u>
1345L-1	Mastic (upper layer)	Room 1	No Asbestos Detected
1345L-1	Underlayment	Room 1	No Asbestos Detected
1345L-1	Linoleum	Room 1	20% Asbestos Detected
1345L-1	Mastic (bottom layer)	Room 1	<1% Asbestos Detected
1345L-1	Fibrous Backing	Room 1	No Asbestos Detected
1345L-2	Mastic (upper layer)	Room 1	No Asbestos Detected
1345L-2	Underlayment	Room 1	No Asbestos Detected
1345L-2	Linoleum	Room 1	20% Asbestos Detected
1345L-2	Mastic (bottom layer)	Room 1	<1% Asbestos Detected
1345L-2	Fibrous Backing	Room 1	No Asbestos Detected
1345L-3	Mastic (upper layer)	Room 4	No Asbestos Detected
1345L-3	Floor Tile	Room 4	No Asbestos Detected
1345L-3	Mastic (bottom layer)	Room 4	No Asbestos Detected
1345L-4	Mastic (upper layer)	Room 4	No Asbestos Detected
1345L-4	Floor Tile	Room 4	No Asbestos Detected
1345L-4	Mastic (bottom layer)	Room 4	No Asbestos Detected

The linoleum, in Room 1, was found to contain 20% asbestos in the fibrous backing. The bottom linoleum should also be considered as an asbestos-containing material, as some the fibrous linoleum backing is likely to stay attached when the linoleum is removed. These items should be removed by a licensed asbestos abatement contractor.

No asbestos fibers were noted in the floor tile or the mastics in Room 4.

Attached is a copy of the laboratory results, the work sheet, and photographs of the items collected. Please don't hesitate to contact me should you have any questions.

Sincerely,



Lynda M. Hart, REM

President

*Registered Environmental Manager #7928
Asbestos Hazards Evaluation Specialist, State of Ohio, #RA-32558
Lead Risk Assessor, State of Ohio, #LA-002457*



Environmental Hazards Services, L.L.C.
7469 Whitepine Rd
Richmond, VA 23237

Telephone: 800.347.4010

Asbestos Bulk Analysis Report

Report Number: 19-05-00740

Client: Hart Environmental Resources
262 Hedge Drive
Springfield, OH 45504

Received Date: 05/06/2019
Analyzed Date: 05/06/2019
Reported Date: 05/08/2019

Project/Test Address: 1345 Lagonda Ave; Springfield

Client Number:
36-5620

Fax Number:
937-324-0288

Laboratory Results

Lab Sample Number	Client Sample Number	Layer Type	Lab Gross Description	Asbestos	Other Materials
19-05-00740-001A	1345L-1	Mastic I	Yellow/Green Adhesive; Inhomogeneous	NAD	100% Non-Fibrous

Unable to separate mastics.

19-05-00740-001B	1345L-1	Underlayment	Gray Granular; Homogeneous	NAD	100% Non-Fibrous
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19-05-00740-001C	1345L-1	Linoleum	Tan Marble Vinyl; Beige Fibrous; Inhomogeneous	20% Chrysotile	20% Cellulose 60% Non-Fibrous
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Total Asbestos: 20%

Chrysotile present in beige fibrous material.

19-05-00740-001D	1345L-1	Mastic II	Yellow Adhesive; Homogeneous	Trace <1% Chrysotile	100% Non-Fibrous
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Total Asbestos: Trace <1%

Possible contamination from fibrous backing.

19-05-00740-001E	1345L-1	Other *	Brown Fibrous; Homogeneous	NAD	99% Cellulose 1% Non-Fibrous
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*Fibrous Material.

Environmental Hazards Services, L.L.C

Client Number: 36-5620

Report Number: 19-05-00740

Project/Test Address: 1345 Lagonda Ave; Springfield

Lab Sample Number	Client Sample Number	Layer Type	Lab Gross Description	Asbestos	Other Materials
19-05-00740-002A	1345L-2	Mastic I	Yellow/Green Adhesive; Inhomogeneous	NAD	100% Non-Fibrous

Unable to separate mastics.

19-05-00740-002B	1345L-2	Linoleum	Tan Marble Vinyl; Beige Fibrous; Inhomogeneous	20% Chrysotile	20% Cellulose 60% Non-Fibrous
Total Asbestos: 20%					

Chrysotile present in beige fibrous material.

19-05-00740-002C	1345L-2	Mastic II	Yellow Adhesive; Homogeneous	Trace <1% Chrysotile	100% Non-Fibrous
Total Asbestos: Trace <1%					

Possible contamination from fibrous backing.

19-05-00740-002D	1345L-2	Other *	Brown Fibrous; Homogeneous	NAD	99% Cellulose 1% Non-Fibrous
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*Fibrous Material.

19-05-00740-003A	1345L-3	Mastic I	Yellow Adhesive; Homogeneous	NAD	100% Non-Fibrous
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19-05-00740-003B	1345L-3	Tile	Gray Vinyl; Homogeneous	NAD	100% Non-Fibrous
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19-05-00740-003C	1345L-3	Mastic II	Tan Adhesive; Homogeneous	NAD	100% Non-Fibrous
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19-05-00740-004A	1345L-4	Mastic I	Yellow Adhesive; Homogeneous	NAD	100% Non-Fibrous
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19-05-00740-004B	1345L-4	Tile	Gray Vinyl; Homogeneous	NAD	100% Non-Fibrous
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Environmental Hazards Services, L.L.C

Client Number: 36-5620

Report Number: 19-05-00740

Project/Test Address: 1345 Lagonda Ave; Springfield

Lab Sample Number	Client Sample Number	Layer Type	Lab Gross Description	Asbestos	Other Materials
19-05-00740-004C	1345L-4	Mastic II	Tan Adhesive; Homogeneous	NAD	100% Non-Fibrous

QC Sample: 31-M12013-2

QC Blank: SRM 1866 Fiberglass

Reporting Limit: 1% Asbestos

Method: EPA Method 600/R-93/116, EPA Method 600/M4-82-020

Analyst: Araceli Enzler

Reviewed By Authorized Signatory:



Tasha Eaddy
QA/QC Clerk

The condition of the samples analyzed was acceptable upon receipt per laboratory protocol unless otherwise noted on this report. Each distinct component in an inhomogeneous sample was analyzed separately and reported as a composite. Results represent the analysis of samples submitted by the client. Sample location, description, area, volume, etc., was provided by the client. This report cannot be used by the client to claim product endorsement by NVLAP or any agency of the U.S. Government. This report shall not be reproduced except in full, without the written consent of the Environmental Hazards Service, L.L.C. California Certification #2319 NY ELAP #11714 NVLAP #101882-0 VELAP 460172. All information concerning sampling location, date, and time can be found on Chain-of-Custody. Environmental Hazards Services, L.L.C. does not perform any sample collection.

Environmental Hazards Services, L.L.C. recommends reanalysis by point count (for more accurate quantification) or Transmission Electron Microscopy (TEM), (for enhanced detection capabilities) for materials regulated by EPA NESHAP (National Emission Standards for Hazardous Air Pollutants) and found to contain less than ten percent (<10%) asbestos by polarized light microscopy (PLM). Both services are available for an additional fee.

400 Point Count Analysis, where noted, performed per EPA Method 600/R-93/116 with a Reporting Limit of 0.25%.

* All California samples analyzed by Polarized Light Microscopy, EPA Method 600/M4-82-020, Dec. 1982.

LEGEND: NAD = no asbestos detected



Analyst Signature Page

Environmental Hazards Services, L.L.C.

7469 Whitepine Rd
Richmond, VA 23237

Telephone: 800.347.4010

Report Number: 19-05-00740

Client: Hart Environmental Resources
262 Hedge Drive
Springfield, OH 45504

Received Date: 05/06/2019
Analyzed Date: 05/06/2019
Reported Date: 05/08/2019

Client Number: 36-5620

Project/Test Address: 1345 Lagonda Ave; Springfield

Analyst(s)

A handwritten signature in black ink that reads "Araceli Enzler". The signature is fluid and cursive, with "Araceli" on the top line and "Enzler" on the bottom line.

Araceli Enzler